

Installing the Software And Using the Documentation

Installing edcLocalForms

On the enclosed CD, find the file named edcLocalForms.zip – copy this to your Windows desktop. Once this file is copied to your desktop, right-click on it and select “Extract All” to install the program folder to your desktop. Once extracted, find the folder named edcLocalForms – inside that folder find the file named edcLocalForms.exe, and double click on it to launch the program. Make sure you are working in the ‘expanded’ folder, not the zipped folder that has a zipper across it.

Using the Documentation

edcLocalForms User’s Guide

On the CD is a file named edcLocalFormsUserGuide.pdf – this user guide has installation information and Windows Permissions information.

Windows 7 & 8 Users – see the Users Guide on the CD.

If you get an error message in the edcLocalForms program (saying the program cannot be modified) when running the program, there may be Windows Permissions problems – please read Chapter 1 in the Users Guide to adjust permissions to allow the program to run on Windows 7 and 8.